



## Stipend: Advanced First Aid

### Purpose

Receiving the stipend for Advanced First Aid (AFA) makes a staff member responsible for being a primary resource for campers and staff regarding first aid. Two staff members may qualify for this stipend each year so that time and responsibilities may be shared.

### Responsibilities & Duties

1. Primary Responder
  - a. Lead or assist in medical events, including medical emergencies, and help to make decisions about the need for off-island care at a medical facility
  - b. Complete incident report forms and file them in the private Health & Safety Google Drive folder; Notify the camp director and the chair of the Health & Safety subcommittee of major medical incidents and provide follow-up information as requested
2. First Aid Room Management
  - a. Keep the first aid room organized and clean
  - b. Keep inventory, communicate supply orders, and routinely restock
3. Safety Programming
  - a. Each week, provide information on safety rules, recommendations, and resources for campers
  - b. Lead meeting of medical professionals at the start of each week to learn who is available for consultation and make plans for how to contact them in an emergency
  - c. Lead informational sessions for campers as requested by the camp director (eg. tick talk)
  - d. Internalize camp emergency procedures related to medical emergencies, water rescues, and lost campers
  - e. Facilitate medical emergency training and practice for staff as needed
  - f. Coordinate with other staff trained in advanced first aid to ensure first aid coverage each day
5. Risk Management
  - a. Routinely check on safety concerns around camp and collaborate with the camp director to work towards solutions

### Qualifications for Stipend

- Current advanced first aid certification (e.g. Wilderness First Aid, First Responder, EMT)
- Experience and comfort addressing first aid issues common to camp (e.g. removal of ticks and slivers, treatment of sunburns and hypothermia, treatment of minor burns, cuts, and abrasions)
- Show sound judgment about when and how to transport campers to off-island health facilities
- Consistent follow-through in completing first aid administrative and upkeep tasks
- Ability to recognize safety hazards in the camp environment
- Ability to show calm, compassion, and/or assertiveness as needed in potentially high stress situations
- Ability to practice self-care and communicate needs while processing high stress situations
- Must be a current UniStar staff member
- Must be pre-approved for stipend by the UniStar Personnel Subcommittee